



## SPONSORSHIP BOOKING FORM

Please complete the required information below along with your organization's choice of sponsor opportunities. Once the Booking form is received a contract will be sent to you for completion.

The Contract has to be signed and returned with a 30% deposit payment. A confirmation of sponsorship will be mailed to you with an accompanying invoice.

SECTION 1 - Sponsor Details		
<b>COMPANY</b>	Name	
	Address	
	Town/City	
	Postal Code	
	Country	
<b>KEY CONTACT</b>	Name	
	Telephone	
	Mobile	
	Email	
Signature for key contact:		
Signature agreeing to attached General Terms for Sponsorship and Exhibition of the IGCS Rome 2020		
Please print name:		

## SPONSORSHIP BOOKING FORM

SECTION 2 - Sponsorship opportunities				
Item	Exclusive	Quantity	Unit Cost (€)	Total Cost (€)
Exhibit Space Rental 6 sqm (stand can be jointed to have a larger size)			8.000	
Exhibit Space Rental 20 sqm			20.000	
Exhibition Area >50 sqm			40.000	
Resonance Foyer 117 sqm - one section Resonance Foyer 235 sqm - all the foyer		one section all the foyer	80.000 130.000	
Exhibition & Dedicated Area	X	1	60.000	60.000
Exhibition & Dedicated Area	X	1	80.000	80.000
Lunch Symposium		1	50.000	50.000
Afternoon Symposium		1	35.000	35.000
Meet the technology session			10.000	10.000
Reception after the advocacy session	X	1	20.000	20.000
Wi-Fi Landing Page	X	1	40.000	40.000
Branded Coffee Station (for the whole Congress )	X	1	60.000	60.000
Company logo display		1	6.000	6.000
Directional Signage		1	25.000	25.000
Congress App	X	1	35.000	35.000
Display of Promotional Material		1	2.500	2.500
Lanyards	X	3.000	20.000	20.000
Charging station (from 1 up to 3 charging stations)			5.000	
Water Bottles	X	3.000	25.000	25.000
Italian Speaker Hospitality			1.500	
European Speaker Hospitality			2.500	
Extra European Speaker Hospitality			3.500	
<b>Sponsorship &amp; exhibition total</b>		€		

The above prices are VAT excluded

## SPONSORSHIP BOOKING FORM

### SECTION 3 - Payment options

Please note you can only pay by wire transfer or credit card

- If you wish to pay by wire transfer, full payment instruction with bank details will be included in the pro forma invoice

- Credit card      

Card number \_\_\_\_\_

Exp \_\_\_\_\_

Date \_\_\_\_\_

Name on Card \_\_\_\_\_

Signature \_\_\_\_\_

Invoice address details:

EU VAT number

### SECTION 4 - Cancellation Policy

Cancellations and changes to your original booking must be made in writing to the Congress Secretariat Bluevents.

- > Before May 31, 2020, 30% of the total cost of each item will be charged
- > From June 1<sup>st</sup> to August 31, 2020, 70% of the total cost will be charged
- > From September 1<sup>st</sup>, 2020, 100% of the total cost will be charged

## EXHIBITION BOOKING FORM

Please complete the required information below along with your organization's choice of sponsor opportunities.

CONTACT NAME .....

COMPANY NAME .....

ADDRESS ..... CITY .....

ZIP CODE ..... COUNTRY .....

TELEPHONE ..... FAX .....

EMAIL .....

VAT NUMBER .....

EXHIBITION CHOICES (in order of preference):

	1	2	3	4
	.....	.....	.....	.....
	BOOTH NR			

Exhibit Space Rental 6 sqm                                    €    **8.000**  
(stand can be jointed to have a larger size)

Exhibit Space Rental 20 sqm                                    €    **20.000**

Exhibition Area >50 sqm                                        €    **40.000**

Resonance Foyer 117 sqm - one section                    €    **80.000**

Resonance Foyer 235 sqm - all the foyer                   €    **130.000**

Exhibition Area+Lounge Area Dedicated                   €    **60.000**

Exhibition Area+Lounge Area Dedicated                   €    **80.000**

- If you wish to pay by wire transfer, full payment instruction with bank details will be included in the pro forma - invoice

### CREDIT CARD



Card number ..... CVV2 ..... Exp Date .....

Name on card .....

Signature .....

Once the Exhibition Booking Form is received a contract will be sent to you for completion. The contract should be signed and returned with a 30% first deposit to confirm the sponsorship. Another 40% second deposit must be received by May 31, 2020 and final payment of the remaining 30% must be settled the latest by September 5, 2020.